PROGRAMME ASSESSMENT COMMITTEE

MINUTES REGISTER

NIRMALA COLLEGE OF PHARMACY
MUVATTUPUZHA, 686661

FILE NAME : PAIC Minutes Register

NCP DOCUMENT NO: NCP/D/PAIC/001A

FILE PERTAINIG TO : ☐ NBA ☑ PAIC ☐ NAAC ☐ OTHER

NBA CATEGORY : P - FILE NO: ____________________
I - FILE NO: ____________________
C - FILE NO: ____________________

NAAC FILE NO: ____________________

____

OTHERS: ____________________

____

NIRMALA COLLEGE OF PHARMACY
Muvattupuzha
Ernakulam Dist.
Kerala

Digitally signed by BADMANABAN RAMALINGAM
Date: 2023.12.22
11:05:45 +05'30'

DATE : 11.05.2016

AGENDA : Introduction
Discussion on the structure of PAC
Selection of committee members & assign the duties & responsibilities for each member

Name & Signature of Participants

Director - Fr. Jos Mathai Mailadi:ath
chairman - Dr. P. Perumal
Members
Mrs. Deepa Jose
Prof. Dr. kuppuswamy S
Mrs. Lins Mary Joy
Mrs. Preethimol Francis
Mr. Shaji George.

The PAC meeting was held at Seminar hall of Nirmala College of Pharmacy on May 11, 2016.

Agenda	Discussion
Introduction	Staff secretary discussed the agenda & introduced the PAC to the staff attending the meeting
Discussion on the Structure of PAC	The principal, Dr. P. Perumal described the significance, functions & structure of PAC. He specified that the committee would monitor the various academic & non academic activities held in the college as well as review the policies & procedures associated with it.
Selection of committee members, assign duties & responsibilities.	Rev. Fr. Jos Mathai was selected as ~~chairman~~ director, Dr. P. Perumal as chairman & Dr. kuppuswamy, Deepa Jose, Mrs. Lins, Mrs. Preethimol & Mr. Shaji as members.

Digitally signed by BADMANABAN RAMALINGAM
Date: 2023.12.22 11:06:02 +05'30'

4

DATE : June 6th. 2016.

AGENDA : Analyse the feedback mechanism
Gaps in syllabus & course file preparation
Curricular & Cocurricular activities

Name & Signature of Participants

Director : Fr. Jos Mathai Mailadiath

Chairman : Dr. P. Perumal

Members : Mrs Deepa Jose
Prof. Dr. Kuppuswamy S
Mrs. Lins Mary Joy
Mrs. Preethimol Francis
Mr. Shaji George

The meeting was held at the Seminar hall of Nirmala College of Pharmacy on 06.06.2016 at 9:30 a.m.

The committee mentioned that an adequate feedback mechanism was to be implemented. Dr. Bharat Mishra was assigned to analyse the current feedback mechanism & to improve the same. The committee discussed about course file preparation & the identification of gap. It was decided to identify the gaps from various sources. Curricular gaps identified were discussed & these gaps were to be filled by seminars, guest lectures & additional classes. It was also discussed about the industrial visits that it be provided during each year of study. In addition to curricular matters, co curricular activities were also discussed & it was decided to conduct awarness programme based on the theme of important days like world pharmacists day, cancer day etc. A minimum of 3 assignment per subject was to be submitted by a student in an academic year. It was also decided to encourage student participation in National Seminar.

DATE : 24·10·2016

AGENDA : Course file review
Continous assessment

Name & Signature of Participants

Director : Fr. Jos Mathai Mailadiath

Chairman : Dr. P. Perumal

Members : Mrs. Deepa Jose
Prof. Dr. kuppuswamy S
Mrs. Lins Mary Joy Lins
Mrs. Preethimol Francis
Mr. Shaji George Shaji

The meeting was held in the seminar hall of Nirmala College of Pharmacy on 24·10·2016 at 10·00 am.

The committee described the importance of the course file & stated that it has to be uptodate with all essential components to attain a good course outcome. The committee mentioned that there is a need to stress upon the continous assessment of students by providing additional test papers for absentees & weak students. They also mentioned that review classes are important in this regard together with group discussions. It was decided to include weekly test series for continous monitoring. Identification of weak students to support them by remedial classes & encourage bright students to refer additional books/journals. The committee reminded that one month internship in hospital/industry was to be encouraged for fourth B.Pharm students.

DATE : 16/02/17 ; 2 PM.

AGENDA : • Reconstitution of PAC.

• Assign the roles and responsibility of each member.

• Discuss about shortcomings in facilities feedback

Name & Signature of participants.

1) Director :- Fr Jose Mathai Mailadiath.

2) Chairman :- Dr P. Perumal

3) Member Secretary :- Dr. Bharath Mishra

4) Members :- Ms. Deepa Jose

Dr. Shyamkumar B.

Dr. Badmanabhan R. R. Badmanabhan

Mr. Shaji George Shaji

Mr. Prasanth B.

Mr. Jayakumar KS. Jayak

Mr Feli Saju.

Mr. Jins Mathew.

The meeting was held at seminar hall on 16th february, 2017 through a general discussion & the members attending the meeting Fr. Jos Mathai Mailadiath was once again ~~ap~~ chosen as the director of the committee. Dr. P. Perumal was selected as the chairman while Mr. Bharath Mishra was chosen as the member secretary. The other members comprising the committee included Ms. Deepa Jose, Dr. Shyamkumar B, Dr Badmanabhan R, Mr Shaji George, Mr Prasanth B, Mr Jayakumar KS, Mr Feli Saju and Mr Jins Mathew. Shortcomings in facilities feedback by students specially for sports, co-curricular & extra-curricular activities was noted suggested methods to improve the feedback for the next year. This matter was also conveyed to the institution advisory board for remedial measures.

DATE:- 15/03/17 ; 10:30 AM.

AGENDA :- To collect the views from various stakeholders to modify the existing vision, mission and program educational objectives for institution and B-pharm program.

To Review the budget allocation and purchase guidelines.

Good governance guidelines preparation.

Name & Signature of participant.

1) Director :- Fr Jose Mathai Mailadiath
2) Chairman :- Dr P. Perumal.
3) Member Secretary :- Dr Bharath Mishra
4) Members :- Ms. Deepa Jose
   Dr. Shyamkumar B.
   Dr. Badmanabhan R.
   Mr Shoji George.
   Mr Prasanth B.
   Mr Jayakumar K.S.
   Mr Felu Saju
   Mr Jine Mathew.

The meeting was conducted at the seminar hall at 10:30 AM.

Based on feedback from various stakeholders there was a necessity to reframe the existing Vision, Mission and PEO's. In the meeting the feedback collected were analysed and with active participation of all members the vision, mission and program objectives were modified. It was decided to forward the modified one to the institution advisory board for further input and approval for preparing reviewed guideline. The budget prepared by the finance department was reviewed. The committee suggested to include more fund for the final year B. Pharm projects, invited talks and library book purchase. It was suggested to include fund for

Date :- 27th march 2017 ; 10 AM.

Agenda :- 1) Guidelines for store management and allocation of number.

2) Review feedback mechanism and good governance document

3) To review newly framed vision, mission and PEO's as per the suggestions received from the advisory board.

4) Human ethics committee guidelines

Name and Signature of participants :-

Director :- Fr Jos Mathai Mailadiath.

Chairman :- Dr P. Perumal.

Secretary :- Dr. Bharath Mishra.

Members :- Ms Deepa Jose.

Dr Shyamkumar B.

Dr. Badmanabhan R.

Mr Shaji George

Mr Prasanth B.

Mr Jayakumar K.S.

Mr Fels Saju

Mr Jins Mathew.

External member :- Mr Dhanish Joseph.

NIRMALA COLLEGE OF PHARMACY
Muvattupuzha
Ernakulam Dist.
Kerala

The PAC meeting was conducted at the seminar hall at 10 : AM.

Mr Dhanish Joseph described the 'guidelines for store management and allocation of number'. The committee then discussed the scope for applicability of the same. The Committee then recommended the guideline for final approval.

Dr. Bharath Mishra explained the current feedback mechanism and suggested to incorporate the hostel feedback mechanism to improve the facilities available for hostlers.

Ms Deepa Jose mentioned that the advisory board after

reviewing the vision, mission and PEO's had instructed for further modification on the same.
The committee further modified the same as per the requirements of the advisory board and decided to send it to the advisory board for final approval.
The good governance document was reviewed and changes were suggested. The human ethics committee guidelines was discussed.

Date :- 27th April 2017 ; 2PM.

Agenda :- • Discussion on examination

• Discussion on dissemination of newly framed vision, mission and PEO's received from advisory board after approval.

• Review the documentation and record keeping of exam cell.

• Discussion of setting question paper with bloom level and CO level.

Name and Signature of participants

Director :- Fr. Jos Mathai Mailadiath.

Chairman :- Dr P. Perumal.

Secretary :- Dr Bharath Mishra

Members :-

The meeting was conducted at the seminar hall of NCP at 2PM.

The committee reviewed the examination policies and appointed Mr Shaji George as the controller of examination. As received the approved vision, Mission and PEO's from the institutional advisory board committee, it is necessary to display the same in college premises by replacing the old one and to intimate the stakeholders regarding the same. The committee also decided to discuss the matter with management for financial support and other technical support. The documentation and record keeping were reviewed and the committee decided to rearrange the records for easy retrieval. It was pointed out to select one set of answer paper from each sessional exam to include in course file. The committee decided that the question papers were to be evaluated based on bloom taxonomy. Mr Bharath Mishra was appointed to train the teachers on bloom taxonomy.

Date :- 26/05/17 ; 3PM.

Agenda :- Discussion on library policy.

Purchase of library books and indent forms.

Digital Library.

Name and Signature of participants :-

1) Director :- Fr. Joe Mathai Mailadiath.
2) Chairman Dr P. Perumal.
3) Secretary :- Dr Bharath Mishra.
4) Members :- Ms Deepa Jose.

Dr Shyamkumar B.

Dr Badmanabhan R.

Mr Shaji George.

Mr Prasanth B.

Mr Jayakumar KS.

Mr Felix Saju.

Mr Jino Mathew.

Dr Badmanabhan R. ~~discussed~~ explained the library policy. The committee suggested to make stringent policy for returning the books. It was also suggested to give more books for students. It was discussed to give 6 books for final year students. The library timing on holidays was fixed ~~at~~ as 9:30 AM to 3:30PM. The committee instructed the HOD's to scrutinize the indent form submitted by each faculty to ensure the quality and to fix the quotation in due date.

The committee decided to incorporate more number of computer for digital library. It was proposed to subscribe DELNET for students and staff.

Digitally signed by BADMANABAN RAMALINGAM
Date: 2023.12.22 11:05:28 +05'30'

Date :- 17/06/17

Agenda :- Reviewed the governing policies
Discussion on academic policies
Course file.
Continuous assessment.

Name & Signature of participant

Director :- Fr. Jos Mathai Mailadiath-
Chairman. Dr. P. Perumal.
Secretary :- Dr. Bharathi Mishra.
Members :- Ms. Deepa Jose.
Dr. Shyamkumar B.
Dr. Padmanabhan R.
Mr. Shaji George.
Mr. Prasanth B.
Mr. Jayakumar K.S.
Mr. Febi Saju.
Mr. Jins Mathew.

The meeting was held at the seminar hall at 10:00AM. Mr. Shyam kumar ~~discussed~~ elaborated on the various governing policies to be reviewed. Ms Deepa Jose explained the various academic policies. She explained in detail about lab manual preparation, internal marks and continuous assessment of students.

The committee discussed the contents for the course file and pointed out that each staff had to submit the same without delay. The committee also mentioned about the CO-PO mapping to be attached in the course file to assess the attainment of each programme outcome.

The committee detailed on continuous assessment of students and suggested to include review class and peer learning group to improve results. It was also decided that group discussions, quiz, test papers and viva could be included for the same purpose in addition to the same conducted as per the

Date :- 15-07-2017

Agenda :- Discussion of research guidelines.
Discussion to improve publications.
Research facility assessment.
Review in Training and placement activities.
Strengthening of industrial linkages and knowledge transfer.

Name & Signature of participants

Director :- Fr. Jose Mathai Mailadiath
Chairman :- Dr. David Bayji
Members :- Dr Deepa Jose
Dr Shyam kumar B. B. Shyam
Dr Badmanabhan R. R. Badmanabhan
Mr. Shaji George. Shaji
Mr Prasanth B.
Mr. Jayakumar K.S. Jayak
Mr Jeli Saju
Mr Jis Mathew.

The meeting was held at the seminar hall at NCP at 3PM. The committee discussed the general guideline that should be followed while preparing fourth year project.
The committee discussed on the ways to improve quality of publications. It was suggested that the necessary arrangements are made for the ~~staff~~ students to use journals in the library in an effective manner.
Discussion to assess and qualify research facilities in the college was done. A review ~~and~~ on various training and placement activities including seminar, guest lectures, campus recruitment drive etc was done. Moreover, further planning on placement and training cell was discussed.
Committee discussed on how to make a strong alliance with reputed industries and how students can be provided with further exposure to the outside world.

Date :- 02/08/17

Agenda :- Review of disciplinary and grievance mechanism
- Analyse the activities of ragging and anti-ragging committee
- Percentage of attendance improvement & seminar participation
- Review on research guideline, library guideline and purchase policies.

Participants name & signature

Director :- Fr Joe Mathai Mailadiathu

Chairman :- Dr David Banji

Secretary :- Dr. Bharath Mishra

Members :- Ms. Deepa Jose.

Dr. Shyamkumar B.

Dr Badmanabhan R.

Mr Shaji George.

Mr Prasanth B.

Mr Jayakumar K.S.

Mr. Jils Sajilal

Mr. Jins Mathew.

The meeting was held at the seminar hall at NCP at 10:00 AM.
The committee discussed on the various disciplinary measures that ~~are~~ have to be taken in the campus and that the rules are to be strictly followed by all. A review on common grievances that are registered by the students were also discussed.
Several suggestions on how to form a 100% ragging free campus was ~~done~~ discussed.
Committee also discussed on ways to improve overall attendance of students and decided to convey messages via phone to parents regarding absentees at a proper time.
Discussion on ways to improve quality use of library was done. Measures were taken to improve library guidelines and a list was prepared for purchasing more books for students. The committee also stressed to encourage students to participate in national seminar.

Date :- 18/09/2017.

Agenda :- Discussion of youth welfare program.
Finalization of date of annual sports meet and cultural activities.
Initialization of GPAT training.
Herbal garden Maintanence

Name & Signature of Participant.

Director :- Fr Jos Mathai Mailadiath

Chairman :- Dr David Banji

Secretary :- Mr Bharath Mishra.

Member :- Ms Deepa Jose.
Dr. Shyamkumar B.
Dr. Badmanabhan R.
Mr Shaji George.
Mr Prasanth B.
Mr Jayakumar K.S.
Mr Febi Saju.
Mr Jini Mathew

The meeting was held at the seminar hall of NCP at 3 PM.
Activities that can be done to improve behavioural and community activities of students were discussed aiming at over all welfare of youth.
The committee finalized the date for annual sports meet and cultural activities.
To increase the number of students qualifying the GPAT score, it was decided to initialize a training programme. Mr Naveen K.R was suggested to be intimated to provide the training programme.
The committee discussed the various measures through which the existing herbal garden can be properly maintained and used for further studies.

NIRMALA COLLEGE OF PHARMACY
Muvattupuzha
Ernakulam Dist.
Kerala

Date :- 25/10/17

Agenda :- Staff and student tour and industrial visit.
Assessment on student facilities.
Review on mentor mentee interactions.
Review on PTA meetings.

Name and signature of participant

Director :- Fr Jos Mathai Mailadiath.
Chairman :- Dr David Banji
Secretary :- Dr. Bharath Mishra.
Members :- Ms Deepa Jose.
Dr Shyamkumar B. B.Shyam
Dr Badmanabhan R P.Badmanabhan
Mr Shaji George Shaji
Mr Prasanth B
Mr Jayakumar K.S. Jaya
Mr Jils Saju
Mr Jins Mathew

The meeting was held at seminar hall of NCP at 10 AM.
A proper planning on date, place and other necessary details on staff and student tour was discussed.
Also ~~more than 4~~ industrial visit in more than one industry for various classes were scheduled.
A brief discussion on whether students are provided with basic and proper infrastructural, academic, non-academic and other facilities were analysed.
It was discussed that a properly scheduled mentor-mentee interaction should be done, preferably after every sessional exam. Reviews on previous meetings were also done.
A review of the last conducted [redacted] PTA was also done

Date :- 24/11/2017.

Agenda :- Review of house keeping facilities.
Review of B.Pharm Projects & industrial visits & internship.
Discussion on course file.

Name and Signature of participants.

Director :- Fr Jose Mathai Mailadiath
Chairman :- Dr David Banji
Secretary :- Dr Bharathi Mishra
Members :- Dr Deepa Jose.
Dr Shyamkumar B.
Dr Badmanabhan R.
Mr Shaji George.
Mr Prasanth B.
Mr Jayakumar K.S.
Mr Felo Saju.
Mr Jine Mathew

The meeting was held at seminar hall of NCP at 2 PM. The general cleanliness and matters of the campus were discussed and more emphasis was given to certain areas of facility. The B.Pharm projects were reviewed. A discussion on how to make the course file more appealing was done. The committee mentioned that 1 month hospital/industrial internship was to be mandatory for B-Pharm students in fourth year. It was also ensured that industrial visits were adequately taken care of. The committee also ensured that the course file were uptodate and was adequately maintained. It was also ensured that weak students were combined with bright students for peer learning. The standard operating procedures for laboratories was reviewed and changes were suggested.

Date :- 09/12/17

Agenda :- Discussion on college brochures.
Analysis of the workshop and faculty development program
Discussion on the periodic reviews by criteria heads
Sports room set-up - table tennis.

Name & Signature of participants :-

Director :- Fr Jos Mathai Mailadiath.
Chairman :- Dr David Banji
Secretary :- Dr Bharath Mishra.
Members :- Ms Deepa Jose.
Dr Shyamkumar B.
Dr Badmanabhan R.
Mr Shaji George.
Mr Prashanth B.
Mr Jayakumar K.S.
Mr Fels Saju.
Mr Jins Mathew

The meeting was held at seminar hall of NCP at 11 AM. The committee discussed on the ways to design an attractive brochure which would reflect the good reputation of the college. SAR was uploaded for NBA purpose. It was also decided that the criteria heads would meet and report their current status of documentation. The completed SOP for lab was also submitted. A new Table Tennis table was approved by the management for the sports room

Date :- 14-02-2018

Agenda :- Discussion on the progress of documentation - Extension of college hours for NBA.

Final B-Pharm project.

Fulfill the physical deficiencies.

Name & Signature of participant :-

Director :- Fr Joe Mathai Mailadiath.

Chairman :- Dr David Banji

Secretary :- Dr Bharath Mishra.

Members :- Ms Deepa Jose.

Dr Shyamkumar B.

Dr. Badmanaban R.

Mr Shaji George.

Mr Prasanth B.

Mr Jayakumar KS.

Mr Febi Saju.

Mr Jim Mathew.

The meeting was held at seminar hall of NCP at 3PM. Inorder to improve the progress of documentation for NBA purpose. It was proposed that the college hours are extended till 5:30PM. The committee had a review on B. Projects and it's presentations. They also discussed on fulfillment of physical deficiencies

Date :- 13/03/18

Agenda :- Pharmolsavam.
Deadline for document submission.
Mechanism to select best project.

Name and signature of participants.

Director :- Fr. Jos. Mathai Mailadiath.
Chairman :- Mr David Banji
Secretary :- Mr. Bharath Mishra
Members :- Ms. Deepa Jose.
Dr Shyamkumar B. B.Shyam
Dr Badmanabhan R. P. Badmanaban
Mr Shaji George. Shaji
Mr Prasanth B.
Mr Jayakumar K.S. Jayak
Mr Febs Saju.
Mr Jins Mathew.

The meeting was held at seminar hall of NCP at 9:30 AM. The discussion on the work & responsibilities were divided among the staffs. Volunteers and committee selection were done and their jobs were assigned. Funds were also allocated to various committees. The discussion finally came up with the deadline for document submission for each criteria. The committee then proposed a standard mechanism to select the project submitted by fourth year B-Pharm students.

Date : 1/06/19

Agenda : Reconstitution of PAIC / IQAC
Planning for III Phase audit.

Members present : Fr. Jose Mathai Myladiath
Dr. Manju Marie Mathew.
Dr. Deepa Jose.
Dr. Bharath Mishra.

Minutes of the meeting.

Agenda.	Resolution.
Reconstitution of PAIC	Suitable changes are made in the committees, including new staff members.
Planning for III Phase audit.	It was planned to conduct the III Phase audit from 15/6/2019. Decided the schedule for each Committee.

NIRMALA COLLEGE OF PHARMACY Muvattupuzha Ernakulam Dist. Kerala

PRINCIPAL
Nirmala College of Pharmacy
Muvattupuzha, Ernakulam (Dist.)
Kerala- 686 661

Date : 9/8/2020.

Agenda : Inclusion of new staff members in different committees of PAIC / IQAC
Scheduling of IV Phase audit.

Members Present : Fr. Jose Mathai Mailadieth.
Dr. Badmanabhan R
Dr. Deepa Jose.
Dr. Bharath Mishra.

Agenda	Resolution.
Reconstitution of PAIC	Newly joined faculties are included in different committees & excluded the staff who have resigned from the institution
Scheduling of IV Phase audit	It was decided to conduct the 4th phase audit from onwards. Detailed schedule has been prepared for the same.

NIRMALA COLLEGE OF PHARMACY
Muvattupuzha
Ernakulam Dist.
Kerala

Dr. BADMANABAN. R
PRINCIPAL
Nirmala College of Pharmacy
Muvattupuzha, Ernakulam (Dist.)
Kerala - 686 661

Date : 06/03/21

Agenda : Reconstitution of PAIC/IQAC
Scheduling of V phase audit
Selection of new PAIC director

Members Present : Fr. Jose Mathai Myladieth
Dr. Badmanabhan R
Dr. Deepa Jose.
Dr. Bharath Mishra.

Agenda	Resolution.
Reconstitution of PAIC	Included newly joined staff members in different committees. Since Director of PAIC, Dr. Bharath is resigning from the institution Dr. Majo Marie Mathews is appointed as the new director. She has to be present during the V phase audit.
Conduct of V phase audit.	V Phase audit was scheduled to be conducted from 22 March 2021. It was also decided to conduct a meeting with all the committee heads after 1 month of the audit, so that they can present the action taken based on the report of Vth phase audit.

NIRMALA COLLEGE OF PHARMACY
Muvattupuzha
Ernakulam Dist.
Kerala

Dr. BADMANABAN. R
PRINCIPAL
Nirmala College of Pharmacy
Muvattupuzha, Ernakulam (Dist.)
Kerala - 686 661

21

Date - 8/12/2021.

Agenda: Reconstitution of PAIC / IQAC
Scheduling VI Phase audit.

Members present: Fr. Jose Mathai Myladiath
Dr. Badmanabhan R
Dr. Deepa Jose.
Dr. Maijo Maria Mathew

Agenda	Resolution.
Reconstitution of PAIC	PAIC is reconstituted by including newly joined staff members and also including 3 new committees. Decided to constitute IQAC as separate body as per NAAC
Conduct of 6th phase audit	The meeting decided to conduct the audit in 2 phases. ie documents & files (NBA, PCI & KUHS) verification from 13/12/21 to 20/12/21 in 1st phase & II phase from 11/01/22 to 11/2/22.

NIRMALA COLLEGE OF PHARMACY Muvattupuzha Ernakulam Dist. Kerala

Dr. BADMANABAN. R
PRINCIPAL
Nirmala College of Pharmacy
Muvattupuzha, Ernakulam (Dist.)
Kerala - 686 661

Date : 12/7/2022.

Agenda : Scheduling VII phase audit.

Members present : Fr. Jose Pullopillil
Dr. Badmanabhan R.
Dr. Deepa Jose.
Dr. Manju Maria Mathews

Agenda.	Resolution
1. Inclusion of newly joined staff in PAIC.	1. Included newly joined staff in various committees.
2. Conduct of 7th phase audit.	The meeting decided to conduct audit (7th phase) November 15th 2022 onwards, including 3 new committees - teaching learning enhancement (TLEC), Co-curricular and Record keeping committee

Dr. BADMANABAN. R
PRINCIPAL
Nirmala College of Pharmacy
Muvattupuzha, Ernakulam (Dist.)
Kerala - 686 661

NIRMALA COLLEGE OF PHARMACY
Muvattupuzha
Ernakulam Dist.
Kerala

Digitally signed by
BADMANABAN
RAMALINGAM
Date: 2023.12.22
11:05:10 +05'30'

26/7/2023.

Agenda: Reconstitution of PAIC.

Members present: Fr. Jose Pellopillil.
Dr. R Badmanabhan
Dr. Deepa Jose.
Dr. Manju Marie Mathews.

Agenda:	Resolution:
Reconstitution of PAIC.	PAIC is reconstituted with newly joined faculties.
Discussion on functioning of committees	The meeting discussed the overall performance of all PAIC committees. It was also discussed to plan for the conduct of 8th Audit.