

PROGRAMME ASSESSMENT

COMMITTEE

MINUTES REGISTER



NIRMALA COLLEGE OF PHARMACY
MUVATTUPUZHA, 686661

FILE NAME : PAIC MINUTES REGISTER

NCP DOCUMENT NO: NCP/D/PAIC/001A

FILE PERTAINING TO : ☐ NBA ☒ PAIC ☐ NAAC ☐ OTHER

NBA CATEGORY : P - FILE NO: _____

I - FILE NO: _____

C - FILE NO: _____

NAAC FILE NO: _____

OTHERS: _____



DATE : 11.05.2016

AGENDA : Introduction

Discussion on the structure of PAC
Selection of committee members & assign the duties
& responsibilities for each member

Name & Signature of Participants

Director - Fr. Jos Mathai Maitadiyath JD
Chairman - Dr. P. Perumal for

Members

Mrs. Deepa Jose for

Prof. Dr. Kuppuswamy S

Mrs. Lins Mary Joy for

Mrs. Preethimol Francis for

Mr. Shaji George. Shaji

The PAC meeting was held at Seminar hall of Nirmala College of Pharmacy on May 11, 2016.

Agenda

Introduction

Discussion on the
Structure of PAC

Discussion

Staff secretary discussed the agenda
& introduced the PAC to the staff
attending the meeting

The principal, Dr. P. Perumal described the
significance, functions & structure of
PAC. He specified that the committee would
monitor the various academic & non academic
activities held in the college as well as
review the policies & procedures associated
with it.

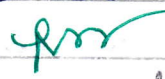
Selection of committee. Rev. Fr. Jos Mathai was selected as chairman, directors
members, assign duties & responsibilities. Dr. P. Perumal as chairman & Dr. Kuppuswamy, Deepa
Jose, Mrs. Lins, Mrs. Preethimol & Mr. Shaji as members.

4
DATE : June 6th 2016.

AGENDA : Analyse the feedback mechanism
Gaps in syllabus & course file preparation
Curricular & Co-curricular activities

Name & Signature of Participants

Director : Fr. Jos Mathai Mailadiath 

Chairman : Dr. P. Perumal 

Members : Mrs Deepa Jose 

Prof. Dr. Kuppuswamy S 

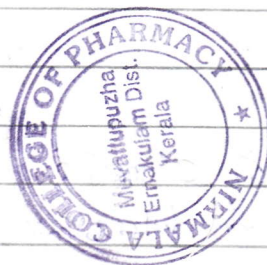
Mrs. Lins Mary Joy 

Mrs. Preethimol Francis 

Mr. Shaji George 

The meeting was held at the Seminar hall of Nirmala College of Pharmacy on 06.06.2016 at 9:30 am.

The committee mentioned that an adequate feedback mechanism was to be implemented. Dr. Bharat Mishra was assigned to analyse the current feedback mechanism & to improve the same. The committee discussed about course file preparation & the identification of gap. It was decided to identify the gaps from various sources. Curricular gaps identified were discussed & these gaps were to be filled by seminars, guest lectures & additional classes. It was also discussed about the industrial visits that it be provided during each year of study. In addition to curricular matters, co-curricular activities were also discussed & it was decided to conduct awareness programme based on the theme of important days like World pharmacists day, cancer day etc. A minimum of 3 assignment per subject was to be submitted by a student in an academic year. It was also decided to encourage student participation in National Seminar.



DATE : 24.10.2016

AGENDA : Course file review
Continuous assessment

Name & Signature of Participants

Director : Fr. Jos Mathai Mailadiath

Chairman : Dr. P. Perumal

Members : Mrs. Deepa Jose

Prof. Dr. Kuppuswamy S

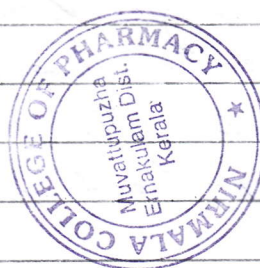
Mrs. Lins Mary Joy

Mrs. Preethimol Francis

Mr. Shaji George

The meeting was held in the Seminar Hall of Nirmala College of Pharmacy on 24.10.2016 at 10.00 am.

The committee described the importance of the course file & stated that it has to be up to date with all essential components to attain a good course outcome. The committee mentioned that there is a need to stress upon the continuous assessment of students by providing additional test papers for absentees & weak students. They also mentioned that review classes are important in this regard together with group discussions. It was decided to include weekly test series for continuous monitoring. Identification of weak students to support them by remedial classes & encourage bright students to refer additional books/journals. The committee reminded that one month internship in hospital/industry was to be encouraged for fourth B.Pharm students.



Date: 16/02/17 ; 2 PM.

AGENDA: • Reconstitution of PSC.

- Assign the roles and responsibility of each member.
- Discuss about shortcomings in facilities feedback

Name & Signature of Participants

1) Director :- Fr. Jos Mathai Mailadichath. 

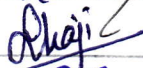
2) Chairman :- Dr. P. Perumal 

3) Member Secretary :- Dr. Bharath Mishra 

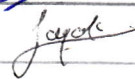
4) Members :- Ms. Deepa Iyer 

Dr. Shyamkumar B. 

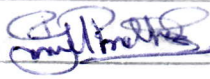
Dr. Badmanabhan K. 

Mr. Shaji George 

Mr. Prasanth B. 

Mr. Jayakumar K.S. 

Mr. Felix Sajju 

Mr. Jins Mathew. 

The meeting was held at seminar hall on 16th february, 2017 through a general discussion of the members attending the meeting. Fr. Jos Mathai Mailadichath was once again ~~ap~~ chosen as the director of the committee. Dr. P. Perumal was selected as the chairman while Mr. Bharath Mishra was chosen as the member secretary. The other members comprising the committee included Ms. Deepa Iyer, Dr. Shyamkumar B, Dr. Badmanabhan, Mr. Shaji George, Mr. Prasanth B, Mr. Jayakumar K.S, Mr. Felix Sajju and Mr. Jins Mathew. Shortcomings in facilities feedback by students especially for sports, co-curricular & extra-curricular activities was noted. Suggested methods to improve the feedback for the next year. This matter was also conveyed to the institution advisory board for remedial measures.



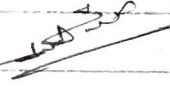
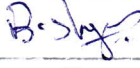
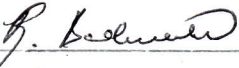
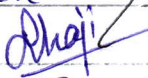
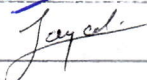
Date:- 15/03/17 ; 10:30 AM.

Agenda :- To collect the views from various stakeholders to modify the existing vision, mission and program educational objectives for institution and B-pharm program.

To Review the budget allocation and purchase guidelines.

Good governance guidelines preparation.

Name & Signature of participants.

- 1) Director :- Dr. S. Mathai Malediath. 
- 2) Chairman :- Dr. P. Perumal. 
- 3) Member Secretary :- Dr. Bharathi Mishra. 
- 4) Members :- Mr. Deepa Sou. 
 Dr. Shyamkumar B. 
 Dr. Badmanabhan R. 
 Mr. Prayj George. 
 Mr. Prasanth B. 
 Mr. Jayakumar K.S. 
 Mr. Felix Sayu. 
 Mr. Vine Mathew. 

The meeting was conducted at the seminar hall at 10:30 AM.

Based on feedback from various stakeholders there was a necessity to reframe the existing Vision, Mission and PEO's. In the meeting the feedback collected were analysed and with active participation of all members the vision, mission and program objectives were modified. It was decided to forward the modified one to the institution advisory board for further input and approval for preparing revised guideline. The budget prepared by the finance department was reviewed. The committee suggested to include more fund for the final year B. Pharm projects, invited talks and library book purchase. It was suggested to include fund for

Date :- 27th march 2017 ; 10 AM.

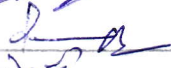
- Agenda:
- 1) Guideline for store management and allocation of number.
 - 2) Review feedback mechanisms and good governance documents.
 - 3) To review newly framed vision, mission and PEO's as per the suggestions received from the advisory board.
 - 4) Human ethics committee guidelines.

Name and Signature of Participants:

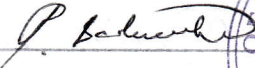
Director :- Fr Jos Mathew Maitadiath. 

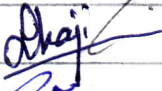
Chairman :- Dr P. Perumal. 

Secretary :- Dr. Bharath Mishra. 

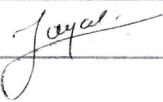
Members :- Ms Deepa Jose. 

Dr Shyamkumar B. 

Dr. Badmanabha R. 

Mr Shaji George 

Mr Prasanth B. 

Mr Jayakumar K.S. 

Mr Felix Saju 

Mr Jine Mathew. 

External member :- Mr Dhanish Joseph. 



The PBC meeting was conducted at the seminar hall at 10: AM.

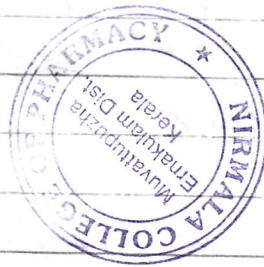
Mr Dhanish Joseph described the 'guidelines for store management and allocation of number'. The committee then discussed the scope for applicability of the same. The committee then recommended the guidelines for final approval. Dr. Bharath Mishra explained the current feedback mechanisms and suggested to incorporate the hotel feedback mechanisms to improve the facilities available for hostlers.

Ms Deepa Jose mentioned that the advisory board after

reviewing the vision, mission and PEO's had instructed for further modification on the same.

The committee further modified the same as per the requirements of the advisory board and decided to send it to the advisory board for final approval.

The good governance document was reviewed and changes were suggested. The human ethics committee guidelines was discussed.



Date:- 24th April 2018; 2 PM.

Agenda:-

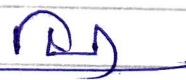
- Discussion on examination

- Discussion on dissemination of newly framed vision, mission and PEO's received from advisory board after approval.

- Review the documentation and record keeping of exam cell.

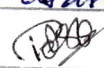
- Discussion of setting question paper with bloom level and co level.

Name and Signature of Participant

Director:- Fr. Jos Mathai Mailadiath. 

Chairman:- Dr P. Penumal. 

Secretary:- Dr Bharathi Mishra. 

Members:-  Mr. Phaji George  J. Bedman  B. Shy  Dr

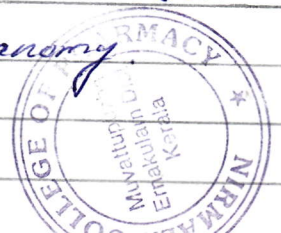
The meeting was conducted at the seminar hall of NMC at 2 PM.

The committee reviewed the examination policies and appointed Mr Phaji George as the controller of examination. As received the approved vision, mission and PEO's from the institutional advisory board committee, it is necessary to display the same in college premises by replacing the old one and to intimate the stakeholders regarding the same.

The committee also decided to discuss the matter with management for financial support and other technical support.

The documentation and record keeping were reviewed and the committee decided to rearrange the records for easy retrieval. It was pointed out to select one set of answer paper from each sessional exam to include in course file.

The committee decided that the question papers were to be evaluated based on bloom taxonomy. Mr Bharathi Mishra was appointed to train the teachers on bloom taxonomy.



Date :- 26/05/17 : 3 PM.

Agenda :- Discussion on library policy.

Purchase of library books and indent forms.
Digital library.

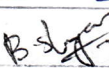
Name and Signature of participants :-

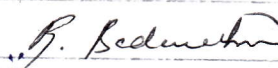
1) Director :- Fr. Jol Mathai Maitlandiath. 

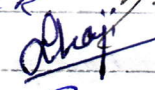
2) Chairman :- Dr P. Perumal. 

3) Secretary :- Dr Bharathi Mishra. 

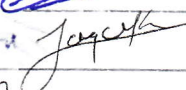
4) Members :- Ms Deepa Joll. 

Dr. Shyamkumar B. 

Dr. Balmanabhan R. 

Mr Shaji George. 

Mr Pravanth B. 

Mr Jayakumar K.S. 

Mr Felix Saju. 

Mr Jini Mathew. 

Dr. Balmanabhan R. ^{explained.} discussed the library policy. The committee suggested to make stringent policy for returning the books.

It was also suggested to give more books for students.

It was discussed to give 6 books for final year students. The library timing on holidays was fixed ~~at~~ as 9:30 AM to 3:30 PM. The committee instructed the HOD's to scrutinize the indent form submitted by each faculty to ensure the quality and to fix the quotation in due date.

The committee decided to incorporate more number of computer for digital library. It was proposed to subscribe DELNET for students and staff.



Date: 17/06/17

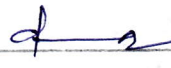
Agenda: Reviewed the governing policies
Discussion on academic policies
Course file.
Continuous assessment.

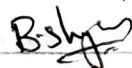
Name & Signature of Participant

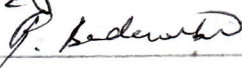
Director: Fr. Jos Mathew Mailadichath. 

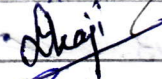
Chairman: Dr. P. Perumal. 

Secretary: Dr. Bharathi Mishra. 

Members: Ms. Deepa Jith. 

Dr. Shyamkumar B. 

Dr. Badramanabhan P. 

Mr. Shaji George. 

Mr. Prasanth B. 

Mr. Jayakumar K.S. 

Mr. Felix Sajja. 

Mr. Jini Mathew. 

The meeting was held at the seminar hall at 10:00 AM. Mr. Shyam Kumar ^{elaborated on} discussed the various governing policies to be reviewed. Ms. Deepa Jith explained the various academic policies. She explained in detail about lab manual preparation, internal marks and continuous assessment of students.

The committee discussed the contents for the course file and pointed out that each staff had to submit the same without delay. The committee also mentioned about the CO-PO mapping to be attached in the course file to assess the attainment of each programme outcome.

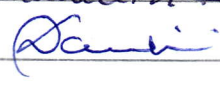
The committee detailed on continuous assessment of student and suggested to include review class and peer learning group to improve results. It was also decided that group discussions, quiz, test paper and viva could be included for the same purpose in addition to the same conducted as per the

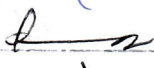
Date: 15-07-2017

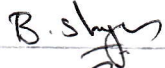
Agenda: Discussion of research guidelines.
 Discussion to improve publications.
 Research facility assessment.
 Review in Training and placement activities.
 Strengthening of industrial linkage and knowledge transfer.

Name & signature of participants

Director :- Dr. J. Mathai Mailediath 

Chairman :- Dr. David Baiji Sami 

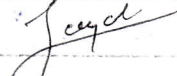
Members :- Dr. Deepa Jose 

Dr. Shyamkumar B. B. Shyam 

Dr. Badmanabhan R. R. Badmanabhan 

Mr. Shaji George. Shaji 

Mr. Prasanth B. Prasanth 

Mr. Jayakumar K.S. Jayal 

Mr. Jili Saju 

Mr. Jini Mathew. Jini Mathew 

The meeting was held at the seminar hall at NCP at 3 PM.

The committee discussed the general guideline that should be followed while preparing fourth year project.

The committee discussed on the ways to improve quality of publications. It was suggested that the necessary arrangements are made for the staff students to use journals in the library in an effective manner.

Discussion to assess and qualify research facilities in the college was done. A review and on various training and placement activities including seminar, guest lectures, campus recruitment drive etc was done. Moreover, further planning on placement and training cell was discussed.

Committee discussed on how to make a strong alliance with reputed industries and how students can be provided with further exposure to the outside world.



Date :- 02/08/17

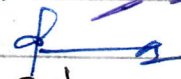
Agenda :- Review of disciplinary and grievance mechanisms
 - Analyse the activities of ragging and anti-ragging committee
 - Percentage of attendance improvement & seminar participation
 - Review on research guideline, library guideline and purchase policies.

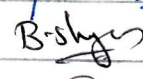
Participants name & signature

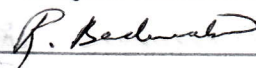
Director :- Fr Jos Mathai Mailadiora 

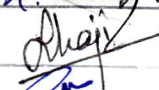
Chairman :- Dr David Banji Dault 

Secretary :- Dr. Bharath Mishra 

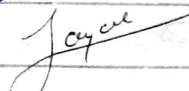
Members :- Ms. Deepa Jose. 

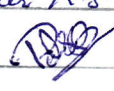
Dr. Shyamkumar B. 

Dr Badmanabhan R. 

Mr Phaji George. 

Mr Prasanth B. 

Mr Jayakumar K.S. 

Mr. Jels Saji 

Mr. Jins Mathew. 

The meeting was held at the seminar hall at NKP at 10:00 AM. The committee discussed on the various disciplinary measures that ~~are~~ ^{have} to be taken in the campus and that the rules are to be strictly followed by all. A review on common grievances that are registered by the students were also discussed. Several suggestions on how to form a 100% ragging free campus was ~~done~~ ^{discussed}.

Committee also discussed on ways to improve overall attendance of students and decided to convey messages via phone to parents regarding absences at a proper time.

Discussion on ways to improve quality use of library was done. Measures were taken to improve library guidelines and a list was prepared for purchasing more books for students. The committee also stressed to encourage students to participate in national seminar.

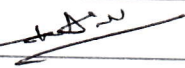
Date :- 18/09/2017.

Agenda :- Discussion of youth welfare program.
Finalization of date of annual sports meet and cultural activities.
Initialization of GPAT training.
Herbal garden maintenance.

Name & Signature of Participants.

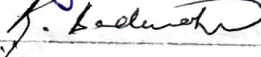
Director :- Fr Jos Mathai Kailadiath 

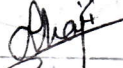
Chairman :- Dr David Banji 

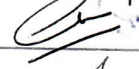
Secretary :- Mr Bharath Mishra 

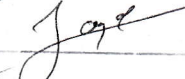
Members :- Ms Deepa Jose 

Dr. Shyamkumar B. 

Dr. Budman abhan R. 

Mr Shaji George. 

Mr Prasanth B. 

Mr Jayakumar K.S. 

Mr Jile Saju. 

Mr Jini Mathew 

The meeting was held at the seminar hall of NCR at 3 PM.

Activities that can be done to improve behavioural and community activities of students were discussed aiming at overall welfare of youth.

The committee finalized the date for annual sports meet and cultural activities.

To increase the number of students qualifying the GPAT score, it was decided to initialize a training programme. Mr Naveen K.R was suggested to be intimated to provide the training programme. The committee discussed the various measures through which the existing herbal garden can be properly maintained and used for further studies.



Date:- 25/10/17.

Agenda:- Staff and student tour and industrial visit.
 Assessment on student facilities.
 Review on mentor mentee interactions.
 Review on PTA meetings.

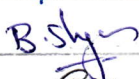
Name and signature of participants

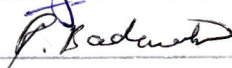
Director:- In. Jos Mathai Mailadichath. 

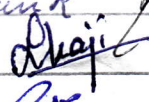
Chairman:- Dr David Banji Danti 

Secretary:- Dr. Bharath Mishra. 

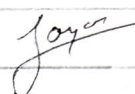
Members:- Ms Deepa Jose. 

Dr Shyamkumar B. B. Shy 

Dr Badmanabhaiah R. 

Mr Shaji George 

Mr Pousantha B. 

Mr Jayakumar K.S. 

Mr Fils Saju 

Mr Vins Mathew 

The meeting was held at seminar hall of NCP at 10 AM.
 A proper planning on date, place and other necessary details on staff and student tour was discussed.

Also ^{more than 4} industrial visit ^{in more than one industry} for various classes were scheduled.

A brief discussion on whether students are provided with basic and proper infrastructural, academic, non-academic and other facilities were analysed.

It was discussed that a properly scheduled mentor-mentee interaction should be done, preferably after every sessional exam. Reviews on previous meetings were also done.

A review of the last conducted ~~PTA~~ PTA was also done.

Date:- 24/11/2017.

Agenda:- Review of house keeping facilities.

Review of B.Pharm Projects & industrial visits & internship.

Discussion on course file.

Name and Signature of participants.

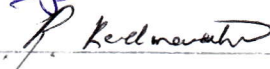
Director:- Fr Joe Mathai Mailadichath 

Chairman:- Dr David Banji 

Secretary:- Dr Bharathi Mishra 

Members:- Dr Deepa Jose. 

Dr Shyamkumar B. B. Shyam 

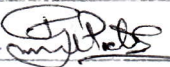
Dr Budmanabhan R.  Redmanabhan

Mr Shaji George. 

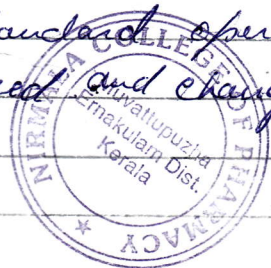
Mr Prasanth B. 

Mr Jayakumar K.S. 

Mr Felix Sajin. 

Mr Fine Mathew. 

The meeting was held at seminar hall of NCP at 2 PM. The general cleanliness and matters of the campus were discussed and more emphasis was given to certain areas of facility. The B.Pharm projects were reviewed. A discussion on how to make the course file more appealing was done. The committee mentioned that 1 month hospital/industrial internship was to be mandatory for B-Pharm student in future year. It was also assured that industrial visits were adequately taken care of. The committee also ensured that the course file was upto date and was adequately maintained. It was also assured that weak students were combined with bright students for peer learning. The standard operating procedures for laboratories was reviewed and changes were suggested.



Date :- 09/12/17

Agenda: Discussion on college brochures.

Analysis of the workshop and faculty development page.

Discussion on the periodic reviews by criteria heads.

Sports room set-up - table tennis.

Name & Signature of participants:-

Director:- Fr Jos Mathai Meliladiath.

Chairman:- Dr David Bangi

Secretary:- Dr Bharathi Mishra.

Members:- Mr Deepa Jose.

Dr Shyamkumar B. B. Shy

Dr Badmanabhan R. G. Badmanabhan

Mr Shaji George. Shaji

Mr Prashanth B. Prashanth

Mr Jayakumar K.S. Jay

Mr Felix Saju. Felix

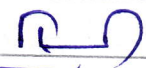
Mr Jim Mathew. Jim Mathew

The meeting was held at seminar hall of NCP at 11 AM. The committee discussed on the ways to design an attractive brochure which would reflect the good reputation of the college. STAR was uploaded for NBA purposes. It was also decided that the criteria heads would meet and report their current status of documentation. The completed SOP for lab was also submitted. A new table Tennis table was approved by the management for the sports room.

Date :- 14-02-2018

Agenda:- Discussion on the progress of documentation - Extension of college hours for NBA.
Final B-Pharm project.
Fulfill the physical deficiencies.

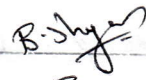
Name & Signatures of participants :-

Director :- Fr Jos Mathai Mailadichath. 

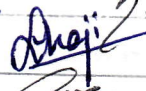
Chairman :- Dr David Banji 

Secretary :- Dr Bharathi Mishra. 

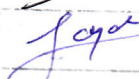
Members :- Ms Deepa Son. 

Dr Shyamkumar B. 

Dr. Badmanabhan R. 

Mr Shaji George. 

Mr Prasanth B. 

Mr Jayakumar K.S. 

Mr Felix Syju. 

Mr Jim Mathew. 

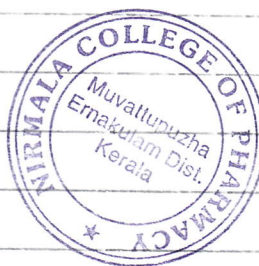
The meeting was held at seminar hall of NCP at 3 PM.

In order to improve the progress of documentation for NBA purpose.

It was proposed that the college hours are extended till 5:30 PM.

The committee had a review on B. Projects and its presentation.

They also discussed on fulfillment of physical deficiencies.



Date :- 13/03/18

Agenda :- Pharmacovigilance.

Deadlines for document submissions.

Mechanism to select best-project.

Name and signature of participants.

Director :- Fr. Jos. Mathai Mailadiath.

Chairman :- Mr. David Banji Datta

Secretary :- Mr. Bharath Mishra

Members :- Mr. Deepa Jox.

Dr. Shyamkumar B. B. Shyam

Dr. Badmanabhan R. R. Badmanabhan

Mr. Shaji George. Shaji

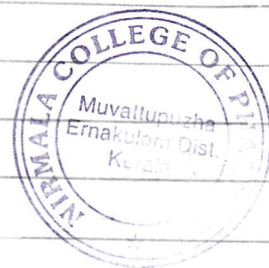
Mr. Prasanth B. Prasanth

Mr. Jayakumar K.S. Jayar

Mr. Fels Paju. Fels

Mr. Jims Mathew. Jims

The meeting was held at seminar hall of NCP at 9:30 AM. The discussion on the work & responsibilities were divided among the staffs. Volunteer and committee selection were done and their jobs were assigned. Funds were also allocated to various committees. The discussion finally came up with the deadline for document submission for each criteria. The committee then proposed a standard mechanism to select the project submitted by fourth year B-Pharm students.



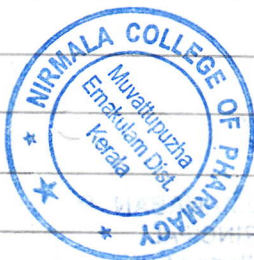
Date : 11/06/19

Agenda : Reconstitution of PAIC / IQAC
Planning for III Phase audit.

Members present : Fr. Jose Mathai Myladiath JD
Dr. Manjo Marie Mathew. MD
Dr. Deepa Jose. DP
Dr. Bharath Mishra. BM

Minutes of the meeting

Agenda	Resolution
Reconstitution of PAIC	Suitable changes are made in the committees, including new staff members.
Planning for III Phase audit.	It was planned to conduct the III Phase audit from 15/6/2019. Decided the schedule for each Committee.

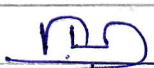
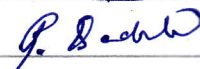
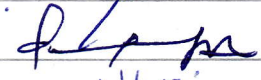
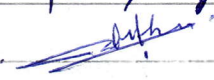


DP
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Nirmala College of Pharmacy
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Kerala- 686 661

Date : 9/8/2020.

Agenda : Inclusion of new staff members in
different committees of PAIC / IQAC
Scheduling of IV Phase audit.

Members Present : Fr. Jose Mathai Maledioth. 
Dr. Badmanabhan R. 
Dr. Deepa Jose. 
Dr. Bhazeth Mishee. 

Agenda

Resolution.

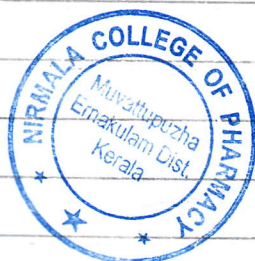
Reconstitution of PAIC

Newly joined faculties
are included in different
committees & excluded the
staff who have resigned from
the institution.

Scheduling of IV Phase
audit.

It was decided to conduct
the 6th phase audit from
onwards.

Detailed schedule has been
prepared for the same.

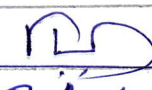
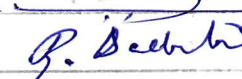
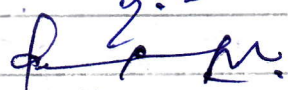



Dr. BADMANABHAN. R
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Kerala - 686 661

Date : 06/03/21

Agenda : Reconstitution of PAIC / IQAC
Scheduling of II Phase audit.
Selection of new PAIC director.

Members Present : Fr. Jose Mathai Mylethiath 
Dr. Badmanabhan R. 
Dr. Deepa Jose. 
Dr. Bhareeth Mishra. 

Agenda

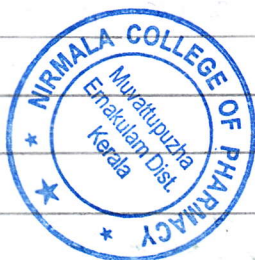
Resolution.

Reconstitution of PAIC

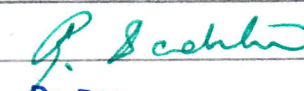
Included newly joined staff members in different committees.
Since Director of PAIC, Dr. Bhareeth is resigning from the institution Dr. Marya Marie Mathew is appointed as the new director. She has to be present during the II phase audit.

Conduct of II Phase audit.

II Phase audit was scheduled to be conducted from 22 March 2021. It was also decided to conduct a meeting with all the committee heads after 1 month of the audit, so that they can present the action taken based on the report of II phase audit.

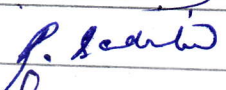
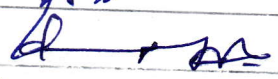


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Date - 8 / 12 / 2021.

Agenda: Reconstitution of PAIC / IQAC
Scheduling VI Phase audit.

Members present: Fr. Jose Mathai Myladiath 
Dr. Badmanabhan R 
Dr. Deepa Jose 
Dr. Marys Maria Meltour 

Agenda

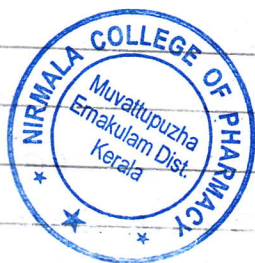
Resolution.

Reconstitution of PAIC

PAIC is reconstituted by including newly joined staff members and also including 3 new committees

Decided to constitute IQAC as separate body as per NHA
Conduct of 6th phase audit The meeting decided to

conduct the audit in 2 phases. i.e documents & files (CNBA, PCI & KUHS) verification from 13/12/21 to 20/12/21 in 1st phase & II phase from 11/01/22 to 11/2/22.




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Date : 12/7/2022.

Agenda : Scheduling VII phase audit.

Members present : Fr. Jose Pulloppellil *[Signature]*
 Dr. Badmanabhan R. *[Signature]*
 Dr. Deepe Jose. *[Signature]*
 Dr. Marys Marie Malteas *[Signature]*

Agenda.

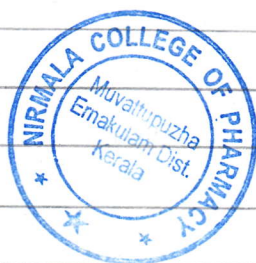
Resolution

1. Inclusion of newly joined staff in PAIC.

1. Included newly joined staff in various committees.

2. Conduct of 7th phase audit.

The meeting decided to conduct audit (7th phase) November 15th 2022 onwards, including 3 new committees - Teaching Learning enhancement (FLEC), Co-curricular and Record keeping committee.



[Signature]
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 Kerala - 686 661

26/7/2023

Agenda: Reconstitution of PAIC

Members present: Fr. Jose Pullopillil. *[Signature]*
 Dr. R. Badmanabhan *[Signature]*
 Dr. Deepa Jose *[Signature]*
 Dr. Major Marie Mathew *[Signature]*

Agenda:

Resolution:

Reconstitution of PAIC.

PAIC is reconstituted with newly joined faculties.

Discussion on functioning of committees

The meeting discussed the overall performance of all PAIC committees. It was also discussed to plan for the conduct of 8th Audit.

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